

COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF HOUSING AND ECONOMIC DEVELOPMENT

MASSWORKS INFRASTRUCTURE PROGRAM
2012 APPLICATION



All MassWorks Applications must be filed electronically. Access to the online application system will be available on June 1, 2012 and applications may be submitted between Monday, August 27 and Monday, September 10, 2012. If your community submitted a MassWorks application in the 2011 application round, the information submitted has been saved and will be available for viewing and editing on June 1, 2012 when the online system is available.

Please refer to the 2012 MassWorks Infrastructure Program Application Guidance Document for assistance completing the application form.

SECTION I. APPLICANT INFORMATION

1.1: Name of Municipality or Public Entity: _____

1.2: Executive Officer or Designee for Project: _____

1.3: Application Contact (if different from above): _____

1.4: Title: _____

1.5: Address: _____

1.6: City: _____

1.7: State: _____

1.8: ZIP: _____

1.9: Phone: _____

1.10: Fax: _____

1.11: E-mail Address: _____

SECTION II. PROJECT TYPE

2.1: Please select one of the following project types that best describe your project:

- ☐ Housing development at density of at least 4 units to the acre
- ☐ Transportation improvements to enhancing safety in small, rural communities
- ☐ Economic Development and job creation and retention

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2.2: Is the population of the host community 7,000 or below?

☐ Yes ☐ No

2.2b: If yes, has the host community received a STRAP grant in the last 5 years?

☐ Yes ☐ No

2.3: Project Description

Please provide a detailed description of the public infrastructure project for which you are requesting grant assistance that includes a full explanation of the uses for which this grant is being requested. Please provide a concise explanation of how the infrastructure project will advance the host community's housing, economic development or community revitalization objectives, or if your community has a population of 7,000 or less, how the project will enhance public safety and transportation.

If the MassWorks Infrastructure Program funding is intended for a specific element of a larger public infrastructure project, please describe that element and its relationship to the overall project.

Please be advised that no more than 10% of the total grant request may be used for design/engineering, except in communities with a population of 7,000 or less, where the communities are eligible to apply for full design/engineering costs along with a construction grant.

SECTION III. PUBLIC INFRASTRUCTURE PROJECT

3.1: Amount of funds requested: _____

3.2: Name of proposed project: _____

3.3: Project site address: _____

3.4: Is the project site publicly owned?

☐ Yes ☐ No

3.5: Describe type of ownership (select all that apply).

<input type="checkbox"/> Public land	<input type="checkbox"/> Leasehold
<input type="checkbox"/> Right of Way	<input type="checkbox"/> Easement
<input type="checkbox"/> Other	

3.5b: If other, please explain. _____

3.6: If not currently public, will the site be publicly owned by the project start date?

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☐ Yes ☐ No

3.6b: If not, please explain and include details about the nature, timing, and mechanism of the public acquisition. _____

3.7: Is the project seeking other sources of public funds?

☐ Yes ☐ No

3.8: Has the project been subject of a local public hearing?

☐ Yes ☐ No

3.9: Will the project be ready to proceed with construction in the upcoming construction season?

☐ Yes ☐ No

SECTION IV. PLANNING AHEAD FOR GROWTH

4.1: Does the project support transit-oriented developments (that is, developments located within one-half mile of a transit station; further, transit station is defined as a subway or rail station, or a bus stop serving as the convergence of two or more bus fixed routes that serve commuters)?

☐ Yes ☐ No

4.2: Does the project support the redevelopment of a previously developed site?

☐ Yes ☐ No

4.3: Does the project support a development containing a mix of residential and commercial uses, with a residential unit density of at least four units to the acre?

☐ Yes ☐ No

4.4: Does the project support the development of new housing with a residential unit density of at least four units to the acre?

☐ Yes ☐ No

4.5: Is the project regionally significant and supported by two or more communities?

☐ Yes ☐ No

4.5b: If yes, please attach letters of support from each community. At least one letter, from a community other than yours, is required.

4.6: Is the project located in a Gateway City?

☐ Yes ☐ No

4.7: Is the project consistent with MassDOT's Complete Streets design guidelines?

☐ Yes ☐ No

4.7b: If no, please explain. _____

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4.8: Is the project consistent with a local Master Plan?

☐ Yes ☐ No

4.9: Is the project consistent with a regional growth plan?

☐ Yes ☐ No

4.9b: If yes, please identify the plan. _____

4.10: Is the proposed project expected to support future growth, within the next five years, in and around the project area?

☐ Yes ☐ No

4.11: Is the municipal zoning in place to support the desired housing or economic development project?

☐ Yes ☐ No

4.11b: If no, please explain. _____

To answer the following questions, the Planning Ahead for Growth Online Mapping Tool can be utilized. The Planning Ahead for Growth Online Mapping Tool allows users to interactively display a number of geographic districts, as well as overlay multiple districts at one time. The Online Mapping Tool is available on the Massachusetts Permit Regulatory Office website under the MassWorks Infrastructure Program page:

http://maps.massgis.state.ma.us/map_ol/eohed_mapping.php

4.12: Does this project fall within an Expedited Local Permitting District/Chapter 43D District?

☐ Yes ☐ No

4.12b: If yes, what is the name of the Chapter 43D District? _____

4.13: Does this project fall within a Growth District?

☐ Yes ☐ No

4.14: Does your municipality have a Chapter 40R district?

☐ Yes ☐ No

4.15: Is the proposed project located within a Chapter 40R district?

☐ Yes ☐ No

4.16: Is the host community within the South Coast Rail Corridor region or the 495/MetroWest Development Compact Region?

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☐ Yes ☐ No

4.16b: If yes, does this project fall within a state identified Priority Development Area or a Priority Preservation Area?

☐ Yes ☐ No

4.16c: If yes, what is the name of the Priority Area? _____

4.17: Please explain how the proposed project is consistent with the South Coast Rail Corridor Plan or the 495/MetroWest Development Compact Plan. If it is not consistent, please explain how it is inconsistent with the plan and why community is pursuing the project.

4.18: Has your community received a Green Community Designation from the Executive Office of Energy and Environmental Affairs?

☐ Yes ☐ No

4.19: Will the proposed project impact or involve (directly or indirectly) a state owned highway or roadway?

☐ Yes ☐ No

4.19b: If yes, what is the name of the state owned highway or roadway that will be impacted. If multiple highways or roadways will be impacted please list them. _____

4.19c: If yes, have you reviewed the project with your local MassDOT District Office?

☐ Yes ☐ No

SECTION V. PROJECT MAP

5.1: Please provide maps, photographs or any other graphics which delineate the project site and its context.

Applicants may use the Planning Ahead for Growth Online Mapping Tool, available in the tools section of the Massachusetts Permit Regulatory Office website under the MassWorks Infrastructure Program page: http://maps.massgis.state.ma.us/map_ol/eohed_mapping.php to create project maps that can be uploaded to this form.

SECTION VI. BUDGET AND SOURCES

6.1: Please provide a breakdown of the project budget. This should include the cost of each

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element of the project (survey, permitting, design, bid, construction oversight, construction, etc.) and should not be limited to the work which will be covered by the MassWorks Grant. The table should indicate if the cost listed is an estimate or if the work has been bid. The table should also indicate if MassWorks funds will be used for each element of work listed.

Please be advised that no more than 10% of the total grant request may be used for design/engineering, except in communities with a population of 7,000 or less, where the communities are eligible to apply for full design/engineering costs along with a construction grant.

Action	Total Cost	Funding Source	Status of Funding Source (secured or unsecured)
Survey			
Permitting			
Design/Engineering			
Construction			
Other			

6.2: Please identify all sources of funding to support the proposed public infrastructure project, including the total requested MassWorks Infrastructure Program grant. Please specify whether each funding source is secured or currently pending approval.

Source	Total	Secured/Pending
MassWorks		
Municipality		
Federal		
Other		
Total		

SECTION VII. PROJECT SCHEDULE AND MILESTONES

7.1: Please provide a project schedule and anticipated project milestones for the public infrastructure project for which the community is seeking grant assistance.

Milestone	Start Date	End Date
Survey		
Permitting		
Design/Engineering		
Bid/Contract		
Start Construction		
25% Construction		

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50% Construction		
75% Construction		
100% Construction		
Punch List		

SECTION VIII. READINESS CHECKLIST

8.1: Please provide a list of all permits and other actions required for this project, the current status of those permits, and the timeframe in which the permits will be obtained. Please specify all required local permits and the status of each.

Required Permit	Filing/Request Date	Anticipated Date of Issuance
<input type="checkbox"/> MEPA: ENF		
<input type="checkbox"/> MEPA: EIR/FEIR		
<input type="checkbox"/> Order of Conditions		
<input type="checkbox"/> Superseding Order of Conditions		
<input type="checkbox"/> 401 Water Quality Certification		
<input type="checkbox"/> Water Management Act Permit		
<input type="checkbox"/> MassDOT Access Permit		
<input type="checkbox"/> Sewer Extension Permit		
<input type="checkbox"/> Mass Historic Commission Review		
<input type="checkbox"/> Utility relocation		
<input type="checkbox"/> Article 97 Land Disposition		
<input type="checkbox"/> Local Permit:		
<input type="checkbox"/> Local Permit:		
<input type="checkbox"/> Local Permit:		

SECTION IX. DEVELOPMENT PROJECT

9.1: Is the applicant seeking grant funds to support a transportation project to enhance safety in a small, rural community with a population of 7,000 or less? If yes, the applicant is not required to complete the remaining questions in Section 9.

☐ Yes ☐ No

9.2: Please select one of the following project types that best describe your project.

- ☐ Housing development at density of at least 4 units to the acre
☐ Economic development and job creation and retention

9.3: Does the project support immediate growth in and around the project area?

☐ Yes ☐ No

9.4: Please provide the anticipated private development project start date. _____

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9.5: Is the development project fully permitted?

☐ Yes ☐ No

9.6: Please provide the total anticipated private investment in the private development project.

9.7: Please provide a detailed description of the private development project that includes the full scope of the project (including phasing details, if applicable).

9.8: Please provide information regarding the private development scope:

Type of private development project:

☐ Housing ☐ Commercial ☐ Mixed-use

Total new square footage of new office, retail or industrial space: _____

Total number of new rental housing units to be created: _____

Total number of new homeownership units to be created: _____

Total overall number of new units to be created: _____

Total number of affordable units to be created: _____

Number of construction jobs to be created: _____

Number of part time jobs to be created: _____

Number of full time jobs to be created: _____

Number of full time jobs to be retained: _____

9.9: If available, please provide the following information for the private entity for this project:

Company Name: _____

Contact Information: _____

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Phone: _____
Email: _____

9.10: Please provide a letter from the private entity confirming the intent to move forward with the proposed private development project, including the expected number of full time jobs to be created as a result of the private development associated with the proposed project.

9.11: Please provide a project schedule for the private development project and anticipated project milestones.

X: CERTIFICATION OF PUBLIC ENTITY AUTHORIZATION

Please include a certified copy of the vote taken by the executive body authorizing acceptance of state funding for this project. If such vote is needed but has not been taken, please explain the timeframe in which this will be complete. If a vote is not needed, please explain.

I, (print) _____, hereby certify that I am duly authorized to submit this application on behalf of _____ and to agree to implement the MassWorks Infrastructure Program requirements on behalf of said municipality. I understand that the information provided with this application will be relied upon by the Commonwealth in deciding whether to make the MassWorks Infrastructure grant and that the Commonwealth reserves the right to take action against the applicant or any other beneficiary of the grant if any of the information provided is inaccurate, misleading, or false.

I hereby certify under the pains and penalties of perjury that the answers submitted in this application and the documentation submitted in support are accurate and complete.

Name	Title	Date
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Please return applications to:
MassWorks Infrastructure Program
Executive Office of Housing and Economic Development
1 Ashburton Place, Room 2101
Boston, MA 02108